

Read Out Loud the contents of a PDF file

It is possible to have Adobe's Acrobat Reader read the contents of your documents for you.

Before we go any further, you need to make sure you have a couple of things already on your computer in order for this process to work. Here are the requirements:

1. You must have Adobe Acrobat Reader 6.0 or higher installed on your computer. (Click on **Help, About** in an open PDF file to check version).
2. You must have a speaker connected to your computer with the volume turned up. (It's good to have the speaker turned on too!)

Once you have both of those things, you can move on. Just follow these steps:

1. Open any PDF file (The Rock Bag) that you want to read.
2. To activate the **Read out Loud** feature press **Ctrl + Shift + Y**.
3. If you want Acrobat Reader to read the complete PDF file, press **Ctrl + Shift + B** and it will start to read the file.
4. If you want Acrobat Reader to read a selected page, click on the page you want to hear and press **Ctrl + Shift + V**. It will then read only the page you have selected.
5. To pause the reading, press **Ctrl + Shift + C**. To continue reading from a pause, press the same combination of keys again and it will start back up.
6. To stop the reading, press **Ctrl + Shift + E**.

Note: The "Rock Bag" is saved and sent to members as a PDF file. If you're not sure exactly what a PDF file is, check out the following link from WorldStart's archives: <http://www.worldstart.com/tips/tips.php/442>. It will explain everything.

Another Note: Adobe Acrobat Reader 6.0 and higher will only read the contents if the PDF file is in English.